

SUPPLIER PREQUALIFICATION NOTICE 2023-2024

KCA University (KCAU) is a Premier Private University with Campuses in Ruaraka (Main), Kitengela, Nairobi CBD and Kisumu. KCAU delivers tertiary education to more than 18,000 learners through more than 600 staff members. The University wishes to prequalify competent suppliers for the provision of goods, services and works for the period 2023-2024.

CATEGORY NO.	CATEGORY DESCRIPTION
SECTION A – SUPPLY AND DELIVERY OF GOODS	
KCAU/1/2023-24	Supply and delivery of fresh milk
KCAU/2/2023-24	Supply and delivery of hardcover yearbooks notebooks- paper based
KCAU/3/2023-24	Supply and delivery of trophies, plaques and medals
KCAU/4/2023-24	Supply and delivery of library books, journals, audio visuals and related learning material
KCAU/5/2023-24	Supply of newspaper, periodicals and magazines
KCAU/6/2023-24	Supply and delivery of branded promotional items –non paper based e.g. T-shirts, caps, key rings, mugs and pens etc.
KCAU/7/2023-24	Supply of genuine toners and cartridges
KCAU/8/2023-24	Supply and delivery of computers, computer accessories and consumables – approved partners only
KCAU/9/2023-24	Supply and delivery of multimedia/journalism equipment and accessories (Public Address system, cameras, tripods, projectors, MICs etc.)
KCAU/10/2023-24	Supply and delivery of general office and lecture room furniture i.e. lecture room chairs, desks and cabinets, etc.
KCAU/11/2023-24	Supply and delivery of bottled water including water dispensers and disposable cups.
KCAU/12/2023-24	Supply and delivery of general hardware i.e. building, electrical and plumbing items
KCAU/13/2023-24	Supply, delivery and maintenance of sports equipment
KCAU/14/2023-24	Supply and delivery of printed stationeries, catalogues, brochures etc.
KCAU/15/2023-24	Supply and delivery of general office stationery
KCAU/16/2023-24	Supply and delivery of graduation gowns
KCAU/17/2023-24	Supply and delivery of sanitary bins, toiletries, detergents, hand dryers, cleaning services, landscaping, fumigation and pest control services
KCAU/18/2023-24	Supply and delivery of human drugs
KCAU/19/2023-24	Supply and delivery of laboratory reagents and medical equipment
KCAU/20/2023-24	Supply and delivery of blinds, curtains and window tints
KCAU/21/2023-24	Supply of customized rubber stamps and office seals
KCAU/22/2023-24	Supply and personalization of staff identification smart cards and lanyards, metal staff badges
KCAU/23/2023-24	Supply and maintenance of solar systems, components and accessories
KCAU/24/2023-24	Supply of computer software and licenses including ERP
KCAU/25/2023-24	Supply and maintenance of firefighting equipment
KCAU/26/2023-24	Supply, repair and maintenance of generator Equipment
SECTION B – PROVISION OF SERVICES	
KCAU/27/2023-24	Provision of assets valuation services including land
KCAU/28/2023-24	Provision of catering services (foods and drinks)
KCAU/29/2023-24	Provision of speech writing and proof reading services
KCAU/30/2023-24	Provision of team building services
KCAU/31/2023-24	Provision of Insurance Services
KCAU/32/2023-24	Provision of legal services
KCAU/33/2023-24	Provision of security guarding services
KCAU/34/2023-24	Provision of car/bus hire services
KCAU/35/2023-24	Provision of clearing and forwarding services
KCAU/36/2023-24	Provision of motor vehicles repairs, maintenance and body fabrication services
KCAU/37/2023-24	Provision of travel agency services, air ticketing and travel arrangements (IATA registered only)
KCAU/38/2023-24	Provision of photocopy, scanning and printing services
KCAU/39/2023-24	Provision of asset tagging system. (i.e. hardware, software, tagging, tracking and supply of tagging materials)
KCAU/40/2023-24	Provision of event management services (e.g. professional MCs, tents, chairs, décor, sponsorships, roadshows etc.)
KCAU/41/2023-24	Provision of garbage collection services
KCAU/42/2023-24	Provision of staff development and training services (specify which training) (psychometric testing, soft skills training, technical skills, business acumen skills-including leadership development), strategic planning and corporate governance.
KCAU/43/2023-24	Provision of media and advertising Agency
KCAU/44/2023-24	Provision of bulk SMS services, USSD, short-code and mobile application services
KCAU/45/2023-24	Provision of internet services and web domain hosting services
KCAU/46/2023-24	Provision of network infrastructure services, data communication services, computer networks and structured cabling including managed services
KCAU/47/2023-24	Provision of electronic waste disposal services
KCAU/48/2023-24	Provision of local courier services and dedicated riders
KCAU/49/2023-24	Provision of qualified transport and relocation services
KCAU/50/2023-24	Provision of debt collection services
KCAU/51/2023-24	Provision of auctioneering services
KCAU/52/2023-24	Provision of external audit services
SECTION C – WORKS	
KCAU/53/2023-24	General contractors for building and facilities development
KCAU/54/2023-24	Provision of architectural services
KCAU/55/2023-24	Provision of quantity survey services
KCAU/56/2023-24	Provision of civil engineering services
KCAU/57/2023-24	General repairs and maintenance contractors (painting, plumbing, electrical repairs and renovation to buildings, partitioning etc.)

The supplier prequalification exercise will be conducted online via:



Tendersure™ portal is secure, transparent and provides an efficient prequalification process. Interested suppliers should access and register on www.tendersure.co.ke under the Available Tenders. More information about the prequalification exercise is available on the Tendersure website.

Access to the prequalification will be granted upon payment of a non-refundable fee of KES 3,000.00 per category. All payments will be made via an online payment platform during the registration process. Available payment options include M-PESA, Visa Card, MasterCard, amongst others.

The online prequalification exercise closes on 28th November, 2022 at 5pm EAT. In case of any inquiry kindly contact us at help@tendersure.co.ke or +254 709 557 000.

KCA University reserves the right to accept or reject any bid in whole or in part at its discretion