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OFFICE OF THE REGISTRAR

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### **KCA PTTI – PROFESSIONAL PROGRAMMES FEE STRUCTURE**

#### **Optional Fees**

1. Library Caution Fee (Refundable at the end of the course): Kshs. 2,000

#### **Note**

**It is the responsibility of each student to register with their respective examination bodies and pay their renewal and examination fees**

#### **Mode of Study**

Full-Time Course: 8.00 A.M. to 6.00 P.M

Part-Time Course: 6.00 P.M. to 8.30 P.M.

**Intakes:** January, May and September

**Note:** *Installment payments carry an extra charge of Kshs. 1,500*

### **VOCATIONAL CERTIFICATE EXAMINATIONS**

#### **Entrepreneurship & Innovation/ Graphic Design / Block Chain Technology/ Information & Cyber Security**

<b>3 Months Per Module</b>		<b>Tuition Fees</b>	<b>Administration &amp; Registration Fees</b>	<b>Total</b>	<b>1st Instalment (On Admission)</b>	<b>2nd Instalment (One Month Later)</b>
	Module 1	<b>23,680</b>	<b>5,650</b>	<b>29,330</b>	<b>17,000</b>	<b>13,330</b>
	Module 2	<b>23,680</b>	<b>5,650</b>	<b>29,330</b>	<b>17,000</b>	<b>11,810</b>
	<i>Single Subject (Refer only)</i>	<b>5,000</b>	<b>5,490</b>	<b>10,490</b>	<b>6,695</b>	<b>4,795</b>

*Revised Dec 2023*

**ATD /CERTIFICATE IN ACCOUNTING AND MANAGEMENT (CAMS)**  
**DIPLOMA IN DATA MANAGEMENT AND ANALYTICS (DDMA)/**  
**DIPLOMA IN COMPUTER NETWORKS AND SYSTEMS**  
**ADMINISTRATION (DCNSA)**

**(Full-Time and Part Time classes)**

4 Months Per Level		<b>Tuition Fees</b>	<b>Administration &amp; Registration Fees</b>	<b>Total</b>	<b>1st Instalment (On Admission)</b>	<b>2nd Instalment (One Month Later)</b>
	Level 1 Plus One Computer Package	<b>23,680</b>	<b>5,650</b>	<b>29,330</b>	<b>17,000</b>	<b>12,330</b>
	Level 2	<b>19,870</b>	<b>5,650</b>	<b>25,520</b>	<b>14,710</b>	<b>10,810</b>
	Level 3	<b>19,870</b>	<b>5,650</b>	<b>25,520</b>	<b>14,710</b>	<b>10,810</b>
	<i>Single Subject (Refer only)</i>	<b>5,000</b>	<b>5,490</b>	<b>10,490</b>	<b>6,695</b>	<b>4,795</b>

**BLOCKS**

**ATD /CERTIFICATE IN ACCOUNTING AND MANAGEMENT (CAMS)**

<b>1Month</b>	<b>Tuition Fees</b>	<b>Administration &amp; Registration Fees</b>	<b>Total</b>
Per unit (Refer Only)	<b>2,000</b>	<b>1,000</b>	<b>3,000</b>

**CPA / CS / CIFA/ Certified Information System Solution Expert (CISSE)**

**(Full-Time and Part Time classes)**

4 Months Per Level		<b>Tuition Fees</b>	<b>Administration &amp; Registration Fees</b>	<b>Total</b>	<b>1st Instalment (On Admission)</b>	<b>2nd Instalment (One Month Later)</b>
	Foundation 1	<b>20,450</b>	<b>5,570</b>	<b>26,020</b>	<b>15,010</b>	<b>12,010</b>
	Foundation 2	<b>20,450</b>	<b>5,570</b>	<b>26,020</b>	<b>15,010</b>	<b>12,010</b>
	<i>Single Subject (Refer only)</i>	<b>7,400</b>	<b>5,490</b>	<b>12,890</b>	<b>7,135</b>	<b>6,755</b>
	Intermediate 1	<b>20,450</b>	<b>5,570</b>	<b>26,020</b>	<b>15,010</b>	<b>12,010</b>
	Intermediate 2	<b>20,450</b>	<b>5,570</b>	<b>26,020</b>	<b>15,010</b>	<b>12,010</b>
	<i>Single Subject (Refer only)</i>	<b>7,400</b>	<b>5,490</b>	<b>12,890</b>	<b>7,135</b>	<b>6,755</b>
	Advanced 1	<b>21,250</b>	<b>5,570</b>	<b>26,820</b>	<b>15,490</b>	<b>12,330</b>
	Advanced 2	<b>21,250</b>	<b>5,570</b>	<b>26,820</b>	<b>15,490</b>	<b>12,330</b>
	<i>Single Subject (Refer only)</i>	<b>7,800</b>	<b>5,490</b>	<b>13,290</b>	<b>7,375</b>	<b>6,915</b>
	<i>Business Analytics - CPA</i>	<b>9,500</b>	<b>6,490</b>	<b>15,990</b>		

**CHRP (Certified Human Resource Professional) by HRMPEB**

**(Full-Time and Part Time classes)**

<b>4 Months Per Section</b>		<b>Tuition Fees</b>	<b>Administration &amp; Registration Fees</b>	<b>Total</b>	<b>1st Instalment (On Admission)</b>	<b>2nd Instalment (One Month Later)</b>
	Section 1	<b>36,000</b>	<b>5,570</b>	<b>41,570</b>	<b>25,000</b>	<b>17,570</b>
	Section 2	<b>36,000</b>	<b>5,570</b>	<b>41,570</b>	<b>25,000</b>	<b>17,570</b>
	<i>Single Subject (Refer only)</i>	<b>8,000</b>	<b>5,570</b>	<b>13,570</b>	<b>8,200</b>	<b>6,370</b>
	Section 3	<b>42,000</b>	<b>5,570</b>	<b>47,570</b>	<b>29,000</b>	<b>19,570</b>
	Section 4	<b>42,000</b>	<b>5,570</b>	<b>47,570</b>	<b>29,000</b>	<b>19,570</b>
	<i>Single Subject (Refer only)</i>	<b>9,000</b>	<b>5,570</b>	<b>14,570</b>	<b>8,800</b>	<b>6,770</b>
	Section 5	<b>45,000</b>	<b>5,570</b>	<b>50,570</b>	<b>30,000</b>	<b>21,570</b>
	Section 6	<b>45,000</b>	<b>5,570</b>	<b>50,570</b>	<b>30,000</b>	<b>21,570</b>
	<i>Single Subject (Refer only)</i>	<b>9,500</b>	<b>5,570</b>	<b>15,070</b>	<b>9,000</b>	<b>7,070</b>
	<i>Research Project</i>	<b>10,000</b>		<b>10,000</b>	<b>10,000</b>	

**Certified Procurement & Supply Professional of Kenya (CPSP – K)**

**(Full-Time and Part Time classes)**

<b>4 Months Per Part</b>		<b>Tuition Fees</b>	<b>Administration &amp; Registration Fees</b>	<b>Total</b>	<b>1st Instalment (On Admission)</b>	<b>2nd Instalment (One Month Later)</b>
	Part 1	<b>36,000</b>	<b>5,570</b>	<b>41,570</b>	<b>24,340</b>	<b>18,230</b>
	Part 2	<b>36,000</b>	<b>5,570</b>	<b>41,570</b>	<b>24,340</b>	<b>18,230</b>
	Part 3	<b>36,000</b>	<b>5,570</b>	<b>41,570</b>	<b>24,340</b>	<b>18,230</b>
	Project	<b>10,000</b>		<b>10,000</b>	<b>10,000</b>	

**Certified Forensic Fraud Examiner (CFFE)**

**(Part Time & Weekend classes)**

<b>4 Months Per Part</b>		<b>Tuition Fees</b>	<b>Administration &amp; Registration Fees</b>	<b>Total</b>	<b>1st Instalment (On Admission)</b>	<b>2nd Instalment (One Month Later)</b>
	Module 1	<b>30,000</b>	<b>5,570</b>	<b>35,570</b>	<b>21,340</b>	<b>15,230</b>
	Module 2	<b>30,000</b>	<b>5,570</b>	<b>35,570</b>	<b>21,340</b>	<b>15,230</b>
	Module 3	<b>30,000</b>	<b>5,570</b>	<b>35,570</b>	<b>21,340</b>	<b>15,230</b>
	Single Subject	<b>12,000</b>	<b>5,570</b>	<b>16,570</b>	<b>10,542</b>	<b>8,028</b>

Fees is payable by bankers cheque or direct bank deposits to one of the following KCAU bank account numbers:

- 1. Standard Chartered, Thika Road Mall Branch - Account** number 0102001171100, bank code: 002, Swift code: SCBLKENX
- 2. ABSA Bank, Sarit Branch - Account** number 1352178, bank code: 073, Swift code: BARCKENX
- 3. NCBA, Wabera street - Accounts** number 6432280015, bank code: 007, Swift code: CBAKENX
- 4. M-PESA Pay Bill No. 300078 – ABSA Bank (Sarit Branch)**
- 5. Personal cheques are not acceptable**
- 6. Cash is not accepted**
- 7. Foreign students to pay 20% more of the tuition fees, except those from the East African Community countries.**

*Please ensure that you seek admission first before you deposit your fees in the bank account NB: Fee is quoted at present rate and is subject to change*

## FEE PAYABLE TO RESPECTIVE EXAMINING BODIES

EXAMINATION FEE STRUCTURE: EFFECTIVE FROM 1 JULY 2021

<b>1. REGISTRATION FEES</b>						
	Registration fee		Annual registration renewal fee		Registration reactivation fee	
	Ksh.	US\$	Ksh.	US\$	Ksh.	US\$
1.1 Vocational Certificate - E&I/GD/BCT/I&CS	2,000	35	1,000	18	1,500	25
1.2 Certificate Examination - CAMS	3,500	60	1,200	20	2,000	35
1.3 Diploma Examinations - ATD/DDMA/DCNSA	6,000	100	1,600	30	3,000	50
1.4 Professional Examinations - CPA/CS/CIFA/CCP/CISSE	7,500	125	2,000	35	4,000	65
1.5 Post Professional Specialisation - CFFE	10,000	170	2,500	43	5,000	85
1.6 Holders of Foreign Accountancy/Secretaries/Investment and Financial Analysts Qualifications (FAQ/FSQ/FIFAQ)	40,000	665	20,000	335	15,000	250
<b>2. EXAMINATION BOOKING FEES</b>						
					Ksh.	US\$
<b>2.1 VOCATIONAL CERTIFICATE EXAMINATIONS</b>						
2.1.1 Entrepreneurship & Innovation - per paper					700	12
2.1.2 Graphic Design - per paper					2,400	40
2.1.3 Block Chain Technology - per paper					2,400	40
2.1.4 Information & Cyber Security - per paper					2,400	40
<b>2.2 CERTIFICATE IN ACCOUNTING AND MANAGEMENT SKILLS (CAMS)</b>						
Level I - per paper					800	14
Level II - per paper					1,000	18
<b>2.3 DIPLOMA EXAMINATIONS</b>						
<b>2.3.1 ATD</b>						
Level I - per paper					1,000	18
Level II - per paper					1,200	20
Level III - per paper					1,300	22
<b>2.3.2 DIPLOMA IN DATA MANAGEMENT AND ANALYTICS (DDMA)</b>						
Level I - per paper					1,000	18
Level II - per paper					2,400	45
Level III - per paper					3,200	60
<b>2.3.3 DIPLOMA IN COMPUTER NETWORKS AND SYSTEMS ADMINISTRATION (DCNSA)</b>						
Level I - per paper					1,000	18
Level II - per paper					2,400	45
Level III - per paper					3,200	60

	<b>Ksh.</b>	<b>US\$</b>
<b>2.4 PROFESSIONAL EXAMINATIONS</b>		
<b>2.4.1 Certified Public Accountants (CPA)</b>		
Foundation - per paper	1,400	27
Intermediate - per paper	2,400	45
Advanced - per paper	3,600	67
Practical paper: Business & Data analytics	7,500	125
<b>2.4.2 Certified Secretaries (CS)</b>		
Foundation - per paper	1,400	27
Intermediate - per paper	2,400	45
Advanced - per paper	3,600	67
Research project:	10,000	167
<b>2.4.3 Certified Investment And Financial Analysts (CIFA)</b>		
Foundation - per paper	1,400	27
Intermediate - per paper	2,400	45
Advanced - per paper	3,600	67
Practical paper - Financial Modelling and Data Analytics	7,500	125
<b>2.4.4 Certified Credit Professionals (CCP)</b>		
Foundation - per paper	1,400	27
Intermediate - per paper	2,400	45
Advanced - per paper	3,600	67
<b>2.4.5 Certified Information System Solution Expert (CISSE)</b>		
Foundation - per paper	1,400	27
Intermediate - per paper	2,400	45
Advanced: 3 Electives - 2 papers each per elective area (per paper)	3,600	67
<b>2.5 POST PROFESSIONAL SPECIALISATION EXAMINATION</b>		
<b>Certified Forensic Fraud Examiner (CFFE)</b>		
Module I - per paper	5,000	83
Module II - per paper	6,000	100
Module III - per paper	7,000	117
<b>2. EXEMPTION FESS</b>		
<b>3.1 DIPLOMA EXAMINATIONS</b>		
<b>ATD/DDMA/DCNSA</b>		
Level I - per paper	1,500	25
<b>3.2 PROFESSIONAL EXAMINATIONS</b>		
<b>CPA/CS/CIFA/CCP/CISSE</b>		
Foundation - per paper	2,500	40
Intermediate - per paper	3,500	60
Advanced - per paper	4,500	75
<b>3.3 POST PROFESSIONAL SPECIALISATION EXAMINATION</b>		
<b>CFFE</b>		
Module I - per paper	2,500	40
Module II - per paper	3,500	60
Module III - per paper	4,500	75

**APPROVED EXAMINATIONS FEES PAYABLE TO HRMPEB**

<b>REGISTRATION FEES</b>	Kshs.	\$
Registration Fees	7,500	75
Annual Registration Renewal Fees	2,000	20
Registration Reactivation Fees	5,000	50
Student Identity Card Replacement Fees	500	10
Examination Deferment Fees per paper	3,000	30
<b>EXAMINATIONS FEE</b>		
Part I	Kshs.	\$
Level I	6,000	60
Level II	6,000	60
Total fees for part I	12,000	120
Single paper	2,000	20
Part II		
Level III	6,500	65
Level IV	6,500	65
Total fees for part II	13,000	130
Single paper	3,000	30
Part III		
Level V	8,500	85
Level VI	8,500	85
Total fees for part III	17,000	170
Single paper	4,500	45
<b>EXEMPTION FEES</b>		
	Kshs.	\$
CHRP Part I per paper	2,000	20
CHRP Part II per paper	3,500	35
CHRP Part III per paper	4,500	45

**FEES PAYMENT METHODS**

1. A/C Name: HRMPEB Bank: NCBA Bank PLC  
A/C No 1005704177  
Branch: Kenyatta Avenue  
Bank code: 0700  
Branch code: 125  
Swift code: CBAFKENX
2. M-PESA Pay bill  
Business No: 488700  
A/C No: HRMPEB (space) HS number or student name
3. Banker's cheque in favor of: HRMPEB