

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

INTERNAL MEMO

TO : ALL STUDENTS
FROM : REGISTRAR, ACADEMIC AFFAIRS
DATE : 30TH JULY 2024
SUBJECT : EMAIL COMMUNICATION

In order to achieve our desired level of efficiency, the office of the Registrar, Academic Affairs has re-organized the various email contacts in the department so that each of them serves their respective communication purpose. This initiative will enable our stakeholders to correctly channel their communication for more effective service delivery.

You are in this regard kindly advised to use the following email addresses for the corresponding communication purpose.

Admission enquiries : admissions@kcau.ac.ke
Examination enquiries : examinations@kcau.ac.ke
Graduation enquiries : graduation@kcau.ac.ke

Thank you for your continued support.



Dr. Rose Gathii (Ph.D)

Registrar, Academic Affairs

Cc: Vice Chancellor & CEO
DVC-ASA, DVC-FPD, DVC-RIO
Deans/Directors/CoDs/Managers.