

## OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

**To** : All Students in Academic Programs  
**From** : Registrar, Academic Affairs  
**Date** : 8<sup>th</sup> October 2024  
**Subject** : Supplementary/Special Examinations

This notice formally informs all students enrolled in academic programs that **supplementary/special examinations** will commence on **Wednesday, 23rd October 2024**, and end on **Monday, 28th October 2024**.

Students eligible for these examinations should log in to the Student Portal and register for the relevant units. If any challenges arise with the online registration, contact the Examinations Office at [examinations@kcau.ac.ke](mailto:examinations@kcau.ac.ke) for assistance.

The registration deadline for these special and supplementary examinations is **Wednesday, 16th October 2024**. All students are encouraged to check the University website for the **examination timetables**. Additionally, students registering for supplementary exams should **pay the relevant fees** in order to be allowed to sit for the examinations. For further clarification on fee payment, please consult the Student Finance Office.

We wish you all the best in the upcoming supplementary/special examinations.

Thank you,



Dr. Rose Gathii (Ph.D)

**Registrar, Academic Affairs**

**Cc:** Vice Chancellor & CEO

DVC-ASA, DVC-FPD, DVC-RIO

Deans/Directors/CoDs/Managers.