

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

INTERNAL MEMO

TO : GRADUATING CLASS OF JULY 2025
FROM : REGISTRAR, ACADEMIC AFFAIRS
DATE : 12TH JUNE 2025
SUBJECT : CONFIRMATION OF NAMES ON THE GRADUATION AWARD LIST

The Office of the Registrar, Academic Affairs, requests all graduands of the Class of July 2025 to verify their names on the [provisional graduation list](#) published on the University website. Please ensure that the spelling and order of your names are accurate and as per the identification details submitted during admission to KCA University.

If you identify any discrepancies, kindly inform us before Tuesday, June 17th ,5:00 PM. To notify us of any corrections, please send an email to graduation@kcau.ac.ke.

Thank you for your cooperation.



Dr. Rose Gathii (Ph.D)

Registrar, Academic Affairs

Cc: Vice Chancellor & CEO

DVC-ASA, DVC-FPD, DVC-RIO

Deans/Directors/CoDs/Managers.