

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

To : All Students in Academic Programs
From : Registrar, Academic Affairs
Date : 16th July, 2025
Subject : May-August 2025 Ordinary Examinations

This notice serves to inform all students enrolled in academic programs that **Ordinary Examinations** for the **May – August 2025** trimester will commence on **Monday, 28th July 2025** and end on **Friday, 22nd August 2025**.

Students are advised to access the examination timetable from the University website, familiarize themselves with the schedule, and comply with all examination regulations.

Important Reminders:

1. Only students who are duly registered for the units, have completed coursework, and attained at least 2/3 class attendance are eligible to sit for exams.
2. Students must clear all fees and present a stamped examination card to be allowed to sit the examination.
3. Students must present valid a identification document (student ID) in order to be allowed to sit for exams.
4. If a student is unable to sit for an exam due to a valid reason (e.g. illness, bereavement, finance related issues), they must apply for special examinations. They will otherwise be deemed to have absconded from the examination

For examination timetable inquiries, contact your respective department. For all the other exam-related matters, email examinations@kcau.ac.ke.

Regards,



Dr. Rose Gathii (Ph.D)

Registrar, Academic Affairs

cc: Vice Chancellor & CEO
DVC-ASA, DVC-FPD, DVC-RIO
Deans/Directors/CoDs/Faculty Managers