

Thika Road, Ruaraka

P.O. Box 56808-00200 Nairobi Kenya Pilot Line: +254 20 8070408/9

Tel: +254 20 3537842 Fax: +254 20 8561077

Mobile: +254 734 888022, 710 888022

Email: kca@kca.ac.ke Website: www.kca.ac.ke

## OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

## **INTERNAL MEMO**

TO : ALL NEW STUDENTS (SEPTEMBER 2025 COHORT)

FROM : REGISTRAR, ACADEMIC AFFAIRS

DATE :  $16^{TH}$  SEPTEMBER 2025

SUBJECT: MATRICULATION CEREMONY

All new students admitted to the **September 2025 Cohort** are invited to attend the Matriculation Ceremony, which will be held on **Friday**, **26**<sup>th</sup> **September 2025** at **9.30 a.m.** The venue will be KCA University Grounds at the Main Campus. Students should be seated by **8.45 a.m.** 

Kindly note that you are required to attend this important function in order to become a bonafide student of KCA University.

Welcome to KCA University, the University of Choice!

Thank you,

twacin

Dr. Rose Gathii (Ph.D)

**Registrar, Academic Affairs** 

Cc: Vice Chancellor & CEO

DVC-ASA, DVC-FPD, DVC-RIO

Deans/Directors/CoDs/Managers.