

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

INTERNAL MEMO

TO : **ALL NEW STUDENTS (SEPTEMBER 2025 COHORT)**
FROM : REGISTRAR, ACADEMIC AFFAIRS
DATE : 16TH SEPTEMBER 2025
SUBJECT : **MATRICULATION CEREMONY**

All new students admitted to the **September 2025 Cohort** are invited to attend the Matriculation Ceremony, which will be held on **Friday, 26th September 2025** at **9.30 a.m.** The venue will be KCA University Grounds at the Main Campus. Students should be seated by **8.45 a.m.**

Kindly note that you are required to attend this important function in order to become a bonafide student of KCA University.

Welcome to KCA University, the University of Choice!

Thank you,



Dr. Rose Gathii (Ph.D)

Registrar, Academic Affairs

Cc: Vice Chancellor & CEO

DVC-ASA, DVC-FPD, DVC-RIO

Deans/Directors/CoDs/Managers.